



# ADVANCING A HEALTHIER WISCONSIN ENDOWMENT

## HEALTHIER WISCONSIN PARTNERSHIP PROGRAM

### TIPS FOR ONLINE FUNDING APPLICATION SUBMISSION

Here are tips to keep in mind as you develop your Healthier Wisconsin Partnership Program (HWPP) funding application submission.

- You will not be able to save your online submission via the AHW website and return to it at a later date to finish. Partnerships are advised to collaboratively draft their submission using the Word version of the application posted on the AHW website and then assign one partner to copy and paste the submission into the online form.
- When cutting and pasting from the Word document into the online form, double check your information prior to submission. Many fields have character limits and will cut off your text at the set limit.
- Please complete all fields. Upon clicking 'Submit' at the bottom of the page, you will receive error messages for any required fields that were not completed or fields filled out incorrectly. Your application will not be submitted until you have resolved all errors.
- Please do not use special text formatting, including bold, underline, italics, highlighting, text colors, quotation marks and bullets, among others. Special formatting is not maintained when the application is downloaded for review and may add characters you did not intend to your application.
- Text boxes will not maintain line spacing between separate paragraphs of text.
- Text boxes will not allow images or tables.

**Advancing a Healthier Wisconsin Endowment  
Healthier Wisconsin Partnership Program**

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